

Minutes of the June 8, 2020 School District of Manawa Finance Committee Meeting

The virtual meeting was called to order at 5:33 p.m. by Scheller.

Board Committee Members: Scheller (C), J. Johnson, Pethke

In Attendance: Scheller, J. Johnson, B. Pethke, C. O'Brien, Dr. Oppor, B. Cobarrubias

Timer: 5:33 p.m. Recorder: B. Pethke

1. 2019-20 Budget Update (Information)  
Budget update provided by Carmen O' Brien

2. 2020-21 Budget Scenarios (Information)  
Mrs. O'Brien provided a budget scenario for the upcoming fiscal year.

We are in need of an auditor as Erickson is not able to provide this service this year. Received quotes from Baker Tilly and Wipfli. Wipfli is able to do the audit on 8/20-8/21 within our budgeted amount of \$16,000-\$18,000. Baker Tilly quote was \$20,000-\$35,000 which is over what we have budgeted. A formal RFP will be done for the 2020/2021 school year.

Motion by J. Johnson / Pethke to recommend Wipfli to provide audit service this year to the full board as presented. Motion carried.

3. 2020-21 I.T. Purchases (Information / Action)  
Mr. Cobarrubias provided information on technology integration for chrome tabs for PreK-5 and which are touch-screen for younger students, \$11,388. Chrome books for grades 6 & 9 \$27,840. Chrome box for MES lab 8,186, Replacement of staff laptops at \$17,975 and desktop computers \$5,864. He also indicated replacement of display boards that will be needed as well. He will reach out to St. Paul School to see if there would be a need for the old boards which are over 5 years old but may be of use to them.

Dr. Oppor indicated that the technology will be needed as there would be virtual learning opportunities for students if there is inclement weather.

Motion by J. Johnson / Pethke to recommend the SDM SY20-21 Instructional Technology purchases to the full board as presented. Motion carried.

4. 2020-21 Food Service Vendors (Action)  
A recommendation of Reinhart Foods, Engelhardt Dairy and Pan O'Gold as vendors for the upcoming school year by Mrs. O'Brien.

Motion by to recommend the food service vendors for the SY20-21 school year to the full board as presented. Motion carried.

5. 2020-21 Food Service Meal/Milk Prices (Action)  
No change recommended to the meal/milk prices for the upcoming school year. There may need to be adjustments in meal service with pre-plated meals with the Covid 19 virus.  
Motion by J. Johnson / Pethke to recommend the 2020/21 Food Service meal price, with a caveat to revisit if there would be a need due to Covid, to the full board as presented. Motion carried.

6. 2020-21 Wage Increases (Action)  
A recommendation that all support staff upon completion of a positive evaluation earn a \$0.29 increase to their hourly 2020/21 to their hourly wage.

Motion by J. Johnson / Pethke to recommend the wage increase of \$0.29 to their hourly wage for support staff with a positive evaluation to the full board as presented. Motion carried.

7. 2020-21 Student Insurance Policy (Action)

Student accident insurance in the past had been purchased from Student Assurance. A quote was received from Student Assurance and Berkley Accident & Health through First Agency. Further discussion is needed at the July Fe to table Studeinance Committee meeting.

Motion by J. Johnson / Pethknt Insurance. Motion carried.

8. Unused Vacation Time COVID-19 Exception (Action)

The recommendation to extend the deadline to 7/31/2020 from 6/30/2020 for staff to use unused vacation time d/t Covid 19.

Motion by J. Johnson / Pethke to recommend to the full board for a one time exception to extend the use of unused vacation time to 7/31/2020 as presented. Motion carried.

9. Vision Insurance Premium Holiday (Action)

Recommendation that employees participating in the group insurance shall not have to pay for their portion of the premium for the month of June. This is due to the widespread closures, participants were not able to use their vision insurance. Delta Dental has issued this refund to the district which is passed on to the staff.

Motion by J. Johnson / Pethke to recommend the vision insurance premium holiday for the month of June to the full board as presented. Motion carried.

10. CARES Act (Information)

Information on the CARES Act provided by Dr. Oppor.

11. Legislative Feedback Provided by SDM (Information)

Update provided by Dr. Oppor.

12. Finance Committee Planning Guide (Information / Action)

13. Next Finance Committee Meeting Date: July 9, 2020 at 5:30 p.m. virtual meeting

14. Next Finance Committee Items

1.

2.

15. Motion by J. Johnson / Pethke to adjourn the meeting at 7:03 p.m.. Motion carried.